

Pathway to Everyday Life Human Services, Inc.

563 N. Laurel Street • Suite 1N • Hazleton, PA 18201 Main: (484) 209-9981 • Fax: (484) 214-0088

Email: <u>management@pathwayeverydaylife.com</u>

Employment Application

APPLICANT INFORMATION							
Last Name				Date			
Street Address				Apartment/Unit	#		
City				ZIP			
Phone	E-mail Address						
Date Available	Desired Sa	Desired Salary					
Position Applied for							
Are you a citizen of the United States?	YES 🗆 N	10 🗆	If not, are you authorized to w	ork in the U.S.?	YES	NO 🗆	
Have you ever worked for this company?	YES 🗆 N	10 🗆	If so, when?				
Have you ever been convicted of a felony?	YES 🗆 🛛	10 🗆	If yes, explain				

Education					
High School			Address		
From	То	Did you graduate?	YES	NO 🗆	Degree
College			Address		
From	То	Did you graduate?	YES	NO 🗆	Degree
Other			Address		
From	То	Did you graduate?	YES	NO 🗆	Degree

References				
Please list three professional references.				
1. Full Name	Relationship			
Company	Phone ()			
Address				
2. Full Name	Relationship			
Company	Phone ()			
Address				
3. Full Name	Relationship			
Company	Phone ()			
Address				

PREVIOUS EMPLOYMENT							
1. Company	Phone ()						
Address	Supervisor						
Job Title	Starting Salary	\$	Ending Salary	\$			
Responsibilities							
From To	Reason for Leaving	Reason for Leaving					
May we contact your previous supervise	NO 🗆						
2. Company	Phone ()						
Address	Supervisor						
Job Title	Starting Salary	\$	Ending Salary	\$			
Responsibilities							
From To	Reason for Leaving)					
May we contact your previous supervise	NO 🗆						
3. Company	Phone ()						
Address			Supervisor				
Job Title	Starting Salary	\$	Ending Salary	\$			
Responsibilities							
From To	Reason for Leaving]					
May we contact your previous supervisor for a reference? YES NO							

DISCLAIMER AND SIGNATURE

As part of our procedure for processing your employment application, your personal, employment references and certification may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply proof of authorization to work in the United States, a valid driver license, submit to a drug test, and to sign a conflict of interest agreement and abide by its terms.

I understand and certify that the information provided above is true and complete to the best of my knowledge.

<u>Signature</u>

<u>Date</u>

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no effect on your application for employment.